ROOMMATE AGREEMENT FORM

Residence Hall: _________________________  Room/ Suite Number: ______________ Date: _____________

RA Facilitating Agreement: ____________________________________________________________

Residents: __________________________________________________________________________

Cleaning the room/ suite: How frequently? Who takes out the trash/ recycling? Who is responsible for what aspects? Where is laundry kept? Schedule (if applicable).

Shared space: How is the room/ common area divided up? How will the room be decorated? Which areas are shared?

Use of personal possessions: What items can be borrowed or shared? What items are off limits? Items to consider-computer, DVD player, TV, refrigerator, food, clothing, textbooks, etc.

Study time: What days and times are considered “quiet” for the room/ suite? When do you prefer to study? When should the TV or music be off/on? When are visitors allowed?

Shared expenses: Will you share the cost of any supplies needed for the room/ suite? If so, what is the budget? When are payments due?
Visitors/ overnight guests: Note- you must receive your roommate’s approval in order to have overnight guests. When are guests permitted in the room? Are overnight guests permitted? Is there a limitation to when guests are permitted? Are both men and women allowed? How much advance notice is required to have overnight guests?

Communication: If we have a disagreement how we will discuss the concern? How and when will messages be left? How long/ late is it ok to be on the phone?

Sleep: Talk about your schedules, how will you work it out if one of you needs to get up much earlier than the other? Or if one of you needs to stay up much later? What are your sleeping habits? Will there be specific times that the room is dark and/ or quiet so that people can sleep? Can someone shut off your alarm and wake you if you are not getting up?

Music: What kinds of music do you typically listen to? When can music be played in the room/ suite? Outside the rules outlined in the Code of Conduct, what is an appropriate volume for music in our room? Will we use headphones to listen to music when others are studying or sleeping?

Security: What are your expectations for safety and security in your room/suite? Please keep in mind that the College strongly encourages students to lock their doors whenever the room is vacant or when residents are asleep. Also, guests may not be left unattended in a room/ suite.

Misc.: Is there anything else you’d like to discuss? Do you have any “pet peeves” that would be important to share? How will your roommates know if you’re angry or upset?

We agree to the guidelines listed above. If necessary, these decisions can be reviewed and revised at a future time. We agree to review these guidelines half way through the year to update them and discuss any concerns. If a problem arises that we cannot work out on our own, we will ask our Resident Advisor to mediate a discussion with the goal of working things out and achieving a compromise.

Signature 1: _______________________________ Signature 2: _______________________________
Signature 3: _______________________________ Signature 4: _______________________________
Signature 5: _______________________________ Signature 6: _______________________________
RA Signature: _____________________________ Date: ________________________________

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